

**Bethlehem Presbyterian Church  
Children's Consignment Sale  
Consignor Instructions and Information**

**Instructions for Tagging  
Please write neatly**

- 1 Use a FULL SIZE 3 inch by 5 inch index card**
- 2 Write the size, description, price and consignor number on the index card. Your consignor number will be the first letter of your last name and the last four digits of your phone number.**
- 3 Please circle your consignor number to make it stand out for our cashiers.**
- 4 No items under a dollar. Please round to 50 cent increments ( \$3, \$3.50, \$4)**
- 5 Place a dash, followed by a D after your consignor number if you would like your unsold items to be donated to local charities.**
- 6 Place a red mark on the LOWER RIGHT HAND corner of the tag if you want your items sold during the half price sale.**
- 7 Use a safety pin to secure the tag to the UPPER RIGHT side of the garment with the hanger facing to the left. No straight pins please!**
- 8 Safety pin skirts, shorts and pants to the top portion of wire hangers.**
- 9 Use strong packing tape to secure toys/equipment with multiple parts together and tape the tag to the item with MASKING TAPE.**
- 10 Place smaller toys (with multiple items) and shoes (one pair per bag) in a Ziploc bag.**
- 11 Sort and rubber band all hanging items by size and sex before drop off.**
- 12 Please include \$2 in an envelope with your address to cover postage and advertising expenses.**

**Acceptable Merchandise**

- 1 Spring and summer clothing-infant through children's size 16-girls & size 20 boys**
- 2 Maternity clothes (spring and summer only)**
- 3 Toys, games, DVD & VCR movies, books, bikes, scooters, riding toys, etc**
- 4 Baby equipment, baby and children's furniture and accessories**
- 5 Strollers, bouncy seats**
- 6 Gently worn shoes**
- 7 Baby and children's bedding**
- 8 Outside toys**

**WE DO NOT ACCEPT**

- 1 Underwear and bras
- 2 Used bottles/nipples
- 3 Open packages of diapers
- 4 Breast pumps
- 5 Dirty stained or ripped clothing
- 6 Open/Used children's Make-up
- 7 Rated R or PG-13 movies

**Important Dates**

- 1 Drop off dates Thursday, March 18<sup>th</sup>: 9 am -11 am ; 5:30 pm-8pm
- 2 Consigner and Volunteer Preview Sale, Friday, March 19<sup>th</sup> :7pm-9pm
- 3 **SALE DATE:** Saturday , March 20<sup>th</sup> 8am -12:00 pm ; Half-price sale on selected items  
12:30 pm-2:00 pm
- 4 **UNSOLD MERCHANDISE PICKUP:** Saturday, March 20<sup>th</sup> 2-3:30 pm

**All items not picked up by 4 pm on Saturday will be donated to local charities. No exceptions.**